

Request for Proposal

Project name: The HEAL Autism project	Proposal Due By: 22/12/2022	Organizations name: Ike Foundation for Autsim
1. Project Overview: The aim of this project is to improve the welfare of people living with autism by facilitating access to essential health services and education, build the skills of more autistic caregivers and sensitize the public on autism.		
2. Project Goals: <ul style="list-style-type: none">● Reach at least 1000 parents and caregivers of persons with autism directly;● Train 500 service providers on better ways to provide services to autistic persons;● At least 500,000 households in Africa are better informed about the challenges faced by the autism community through the awareness campaigns.		
3. Scope of Work: The project will address the challenges that the autism community, one of the most vulnerable groups in society, face. The project will be implemented in Abuja, FCT. It will focus on providing the autism community with the essential services in education, health, building skills of the rightsholder group, access to services they need to improve their wellbeing and quality of life. It will also expand awareness to sensitize society on the plight of persons living with autism and their families. We require the services of printing professionals and food vendors for this project. 3.1 Task 1: Printing of training brochures, branded T-shirts and pamphlets <ul style="list-style-type: none">● Training brochures.....1000 copies● Branded T-shirts-----120 pieces● Pamphlets-----2500 copies 3.2 Task 2: Tea break and lunch for 1000 people There will be eight different capacity building events scheduled to be held in four different LGAs across FCT. Each event will have an estimated total of 125 people per day, which makes up the 1000 attendees. <ul style="list-style-type: none">● Tea-break (At Least two snacks, coffee or tea and water)● Lunch (Jollof/fried rice, water and soft-drinks)		

4. Budget

Below is a break down of the budget for this call by Ike Foundation for Autism;

Training brochures.....	₦680,000
branded T-shirts.....	₦180,000
Pamphlets.....	₦90,000
Tea-break and Lunch.....	₦2,000,000

5. Evaluation Criteria

- Demonstrated past experience (show you have done similar work for an organization before)
- Sample of your proposed work.
- Budget approach/cost effectiveness (show that the efficient delivery of quality services is demonstrated in relation to the budget allocation).

6. Submission Requirements

- Bidders must list at least two projects that are substantially similar to this project as part of their response, including references for each. Examples of work should be provided as well.
- A price proposal must be provided that is not more than two pages. This price proposal should indicate the overall fixed price for the project and possible final discount rate if applicable.
- Proposals must be signed by a team member who is authorized to commit on behalf of the bidding company.
- Proposals must be received prior to **22/12/2022** to be considered.
- Proposals must remain valid for a period of at least 30 days.

Proposal submission due By: 22/12/2022

Contact Name: Ogechukwu Jessica

Contact Email: jessica@ikefoundationforautism.org

Contact phone number:+2347067057097